

# Privacy Policy



## The Commonwealth & State Health & Privacy Laws:

1. The Information Privacy Act became fully enforceable from 1 September 2002. Administered by the Victorian Privacy Commissioner, this Act covers most personal information (but not health information) held by Victorian public sector organisations.
2. The Health Records Act, a companion to the Information Privacy Act, became fully enforceable from 1 July 2002. Administered by the Office of the Health Services Commissioner, this Act applies to health information held by the Victorian public sector and by private sector organisations across Victoria.
3. The Commonwealth Privacy Act, administered by the Federal Privacy Commissioner, covers most forms of personal information, including health information, held by the Commonwealth public sector and much of the private sector across Australia.
4. Health privacy is therefore covered in the Commonwealth Privacy Act and the Victorian Health Records Act. Under both Acts you now have a right of access to your own health records. Health service providers and those who hold health information are required to manage your personal information in ways that protect your privacy.

## Our Privacy Policy

1. The Kids Plus Foundation is committed to ensuring the privacy of information provided by children and their families.
2. The Kids Plus Foundation abides by the 10 National Privacy Principles set out by the Privacy Act which cover collection, use and disclosure, data quality, data security, openness, access and correction, identifiers, anonymity, transborder data flows and sensitive information.
3. Information collected by the Kids Plus Foundation is kept on a secure database that is not shared with any other organisation.
4. Members of the Kids Plus Foundation database are kept informed of the Foundation's fundraising events and activities.
5. Personal information will not be used for any other purpose, which is not directly related to the service provided by the Kids Plus Foundation.
6. **Opt-Out**  
People listed on the Kids Plus Foundation database may opt-out of any or all of our communications at any time by contacting the Kids Plus Foundation's by phone 03 5223 1475; Mail 163 Myers Street, Geelong 3220 or email [info@kidsplus.org.au](mailto:info@kidsplus.org.au)
7. **Disclosure of Information**  
The Kids Plus Foundation will not share private information detailed on our database to any other organisation or business, unless specifically consented to for the purpose of grant applications or sharing information with health and service professionals, as per the instructions of each family.
8. **Release By Law**  
Private information may be released where we are required to by law.
9. **Access to Information**  
People listed on the Kids Plus Foundation database may have access to their own personal information. This information may be requested by contacting the Kids Plus Foundation's by phone 03 5223 1475; Mail 163 Myers Street, Geelong 3220 or email [info@kidsplus.org.au](mailto:info@kidsplus.org.au)
10. **Complaints**  
Every effort will be made to resolve a complaint quickly and effectively as soon as the Foundation has been made aware of that complaint. Any complaints should be brought to the attention of the Foundation. Should satisfaction still not be obtained, the complaint should be brought to the attention of the Office of the Federal Privacy Commissioner.